

Action Plan Summary

This summary highlights the questions where that you have answered No and shows which of these areas should be addressed as the highest priority, to make the biggest impact on safety. Please read this along with the guidance notes on the action plan itself, as this will aid you in planning how to address these areas.

Question	Answer	Priority	Assigned to Name	Assigned to Email	Completed Date
Does the club have a defibrillator that is appropriately maintained (battery checked ahead of each training session or club use)?	No	Medium			
As a club are you responsible for the management of the premises including buildings such as pavilions, changing room and equipment stores? (If you are a tenant, you should refer to your tenancy and your landlord for clarification)	No	High			
Are all electrical installations, sockets etc. checked annually by a competent person as part of the regular maintenance programme with an Electrical Installation Condition report produced every 5 years?	No	High			