

Risk Assessment & Action Plan

Thank you for completing your risk assessment. You will now have considered the risks that exist throughout your venue, detailed the work that you do and identified additional procedures that you will put in place to manage and minimise the risks of injury to your members, staff, volunteers, and visitors.

Please remember that the risk assessment is only a document and it is essential that you follow this up with real action to ensure that your place to play remains safe and secure. Keep revisiting the risk assessment to ensure that actions are completed as planned and as new hazards are identified, plans are put in place to manage these.

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Activities Assessment

Q1
21/03/2024

Q2 Does the club have documented generic risk assessments relating to club activities?

(YES) – The club has considered the risks and control measures associated with it's activities and documents these.

Notes: The club has considered all factors influencing liabilities around healthy and safe whilst running the programs for both indoor and outdoor activities.

Q3 Does the club ensure that prior to each game and training session a check is conducted to ensure the continued efficacy of the generic risk assessment and introduces new control if necessary?

(YES) – The club understands the need to assess the risk of harm prior to any game and training session and does so. Any adjustments made to the original generic risk assessment should be recorded

Q5 Does the club have a GDPR compliant accident book and a nominated person responsible for the accident book?

(YES) – The club maintains a GDPR compliant accident book for the recording of accident details and does have a nominated person responsible for the accident book.

Q7 Does the club have qualified emergency first aiders in the club and ensure that one is present at each game and training session?

(YES) – The club has qualified emergency first aiders within the club and ensures that one is present at each game and training session.

Q4 Does the club have a written, signed and dated Health and Safety policy?

(YES) – The club has and maintains a written, signed and dated Health and Safety policy.

Q6 Is there adequate first aid provision in place for the club including first aid kits available for all games and training sessions?

(YES) – There is adequate first aid provision following a first aid needs assessment, including first aid kits being available for all games and training sessions

Q8 Does the club have a defibrillator that is appropriately maintained (battery checked ahead of each training session or club use)?

(NO) – The club should have an awareness of the location of the nearest accessible defibrillator. If this is in excess of 500m away consideration should be given as to whether one should be obtained <http://www.theclubcricketcharity.org/defib-fund/> <https://www.bhf.org.uk/how-you-can-help/how-to-save-a-life/defibrillators/apply-for-a-public-access-defibrillator>

Notes: We do have the defibrillator for indoor practise games. However, we are in the process of procuring one for outdoor games.

Club Policies and Procedures

Q9 Are all coaches, committee members and other appropriate members aware of the emergency safety procedures, including the location of first aid kits, fire fighting equipment and defibrillators?

(YES) – Details of emergency safety procedures and the location of all emergency equipment are provided to all coaches, committee members and other appropriate members.

Q11 Does the club follow ECB policies and procedures with regard to concussion and are all coaches and relevant members appropriately trained?

(YES) – The club follows ECB policies and procedures with regard to concussion and all coaches and relevant members are appropriately trained

Q13 Is Personal Protective Equipment (PPE) provided to members and staff who undertake grounds maintenance or any other high risk activities?

(NOT APPLICABLE)

Q10 Is there a club membership form, health declaration, and emergency contact information form in place with records held under GDPR?

(YES) – The club records relevant and up to date medical and emergency contact information for all members and participants. Records are kept in line with GDPR.

Q12 Are all chemicals on site stored and used correctly and in line with manufacturers guidelines?

(NOT APPLICABLE)

Q14 Have all club personnel using hazardous machinery/tools/chemicals/PPE etc received suitable and sufficient training to enable them to do so safely?

(NOT APPLICABLE)

Facilities Assessment

Q15 As a club are you responsible for the management of the premises including buildings such as pavilions, changing room and equipment stores? (If you are a tenant, you should refer to your tenancy and your landlord for clarification)

(NO) – Confirm with your landlord arrangements for the management of health and safety. Does the owner/management committee ensure they comply with their H&S duties with regards to fire precautions and ensure the building and its contents are safe for the purposes the visitors are using them for?

Notes: The grounds are maintained by county and the club rents them for game days.

Q16 Are all electrical installations, sockets etc. checked annually by a competent person as part of the regular maintenance programme with an Electrical Installation Condition report produced every 5 years?

(NO) – There are risks associated with electricity therefore a competent electrician should inspect the electrical installations regularly to ensure everyone who uses the facility is not harmed.
<https://www.hse.gov.uk/electricity/faqs.htm>

Notes: The grounds are maintained by county and the club rents them for game days.

Q17 Are all portable electrical appliances inspected annually by a qualified electrician and any defect identified remedied?

(NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q19 Does the club have an up to date water risk assessment (Legionella Risk Assessment) which includes irrigation tanks?

(NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q21 Have you completed an asbestos survey?

(NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q23 Does the club have accessible facilities?

(YES) – The club has accessible facilities for those with additional needs and varying abilities.

Notes: The grounds are maintained by county and the club rents them for game days.

Q25 Does the club have its own indoor nets that meet the standards required by the ECB's Coaches' Safety Pack?

(NOT APPLICABLE)

Q18 If you have a gas boiler is it serviced annually by a Gas Safe Engineer?

(NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q20 Is there an up to date plan for dealing with water risk (Legionella)?

(NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q22 Are facilities provided within the changing rooms to safely dispose of soiled waste, sanitary products, dressings, etc.?

(NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q24 Does the club have lifts, platform lifts, ramps or other accessibility equipment? If so is this equipment maintained to the manufacturer/installer recommendations?

(NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q26 If the club hires indoor nets from a third party venue, have you been through the ECB Hired Venue Checklist and made sure the venue complies?

(YES) – The venue's indoor nets and facilities meet the requirements of the ECB Hired Venue Checklist

Notes: the indoor venues are registered with play finder

Q27**Is non slip flooring provided in the showers and changing rooms** (NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q28**Are there regular, documented inspections of club grounds, buildings, the outfield, nets, car parks, paths, and steps carried out whenever in use?** (NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q29**Is there a documented maintenance programme in place to ensure that all club facilities and equipment are in good condition according to manufacturer guidance?** (NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Outside Facilities Assessment

Q30**Is all grounds maintenance equipment safely and securely stored away and routinely inspected and maintained in line with manufacturers' guidelines?** (NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q31**Is there a documented defective equipment reporting procedure?** (NOT APPLICABLE)

Notes: The grounds are maintained by county and the club rents them for game days.

Q32**Are routes for cars and pedestrians clearly segregated, defined, and identifiable?** (YES) – The club recognises the danger posed to pedestrians in carparks and has taken steps to ensure pedestrian routes are clearly defined and identifiable.

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Q33**Is there adequate lighting across the site to enable safe walking between facilities to car park etc.?** (YES) – Lighting is placed in all areas to maintain suitably safe levels to prevent trips and falls. Lighting is included in the regular maintenance checks**Q34****Do outdoor nets meet the standards required by the ECB's Coaches' Safety Pack?** (NOT APPLICABLE)

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